

**Terms of Reference
Field Data Collectors (Enumerators) for RSS Baseline Study
GROW Liberia**

Reports to: Results Measurement (RM) Specialist for Rubber Sector

Also Involved: Senior Intervention Manager for Rubber Sector; Monitoring & Results Measurement Manager

Location: Monrovia, Margibi and Bong Counties

Duration: Maximum of 10 working days

The Programme

GROW is a Sida-funded market development initiative utilising the 'Making Markets Work for the Poor' (M4P) approach to facilitate sustainable, pro-poor economic growth and stability across Liberia. Currently working in the oil palm, rubber, vegetable and cocoa sectors, the programme seeks to contribute to sustainable peace and poverty reduction through inclusive and integrated economic development in Liberia. Its objective is substantially increased incomes and employment opportunities for a large number of poor women, men and youth, created through agricultural market system change.

The Assignment

GROW's work in the Rubber sector covers three key areas; **1. Ribbed Smoked Sheet (RSS) Processing/Production** – focuses on facilitating the production of an alternative rubber product in the form of RSS in Liberia; **2. Access to Finance** – focuses on identifying financing sources and linking entrepreneurs (BCDs) to these sources to enable RSS production financing; and **3. Skills Development** – aims to facilitate the provision of relevant technical and managerial skills to actors within the RSS production system. Currently GROW is planning to conduct a baseline study for the rubber sector which will be in three phases;

Phase 1 – Training of Enumerators & Pre-testing Research Tools (2 days)

The Enumerators will be required to work closely with the RM Specialist and Senior Intervention Manager to;

- › Attend a one-day intensive training on the purpose of the study, familiarise with research tools, farmer interview tips and data entry process
- › Field testing of research tools and provide feedback on finalising the tools

Phase 2 – Field Data Collections

The Enumerators will work under the supervision of the RM Specialist to conduct;

- › Rubber farmer interviews – collect information on farming household dynamics; cultivation and harvesting techniques; and yield, sales and net profit margins.
- › Key Informant Interviews – collect information from key stakeholders about the rubber sector as a whole.

Phase 3 – Data Entry & Report

The Enumerators will work under the supervision of RM Specialist to:

- › Enter data in excel form for all farmer surveys and Key Informant Interviews (data entry template will be provided by GROW)
- › Write a short report on the sampling methodology used, challenges faced during the research process and any recommendations for future similar assignments.

Deliverables

1. Completed Questionnaires (Hard Copies)
2. Completed data entry in excel form (Data entry template will be provided by GROW)
3. Field assessment report (Report template will be provided by GROW)

Skills and experience required

- Experience in data collection, administering questionnaires and conducting interviews.
- Experience in data entry and data cleaning is essential
- Willingness to travel and stay overnight in rural and remote terrains
- Fluency in speaking and understanding English and the Liberian colloquial
- Be willing and able to travel to the study areas and conduct household interviews during the day, and input data and be involved in group discussions during the evenings with GROW staff when requested
- Experience or knowledge of the Liberian rubber sector would be advantage
- Prior experience in conducting farmer interviews would be advantage.

Please forward a cover letter expressing your interest in the position, as well as the latest version of your CV to opportunities@growliberia.com. Please write "Field Data Collectors for RSS" in the subject line of your email and submit no later than close of business 8th August, 2017